

UNIVERSITY OF CALICUT
Academic & Administrative Audit of Teaching Departments
(2016 -2021)

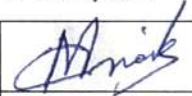
Report

Name of the Department		Library and Information Science		
Sl. No.	Item	Grade A - Excellent B - Good C - Average D - Poor	Comments	Suggestions for improvement
I	Programmes Offered	A	Department offers appropriate programmes	Instead of M Phil Programme , PG Diploma programme can be introduced
1	Relevance, adequacy, innovativeness etc. (3-8)	B	There is no need to list all courses. Need more explanation regarding the academic flexibility in the department. The department is offering only the Open Elective Courses not any Interdisciplinary programs	Provide only the new courses introduced during the last 5 years Provide only the new courses and programmes introduced during the assessment period. If department is offering any other courses such as competency enhancement course, value added course of interdisciplinary in nature can be listed.
2	Demand ratio of courses (33,35,36)	B	Sl. No. 33. Number of applications received for PG program in the year 2016 is not provided. Sl. No.35 & 36, there is no need of total columns.	Provide the data relating to the number of applications received in the year 2016 for PG program.

3	Syllabus & curriculum (10, 11, 46)	A	Sl. No. 10. Updated the syllabus of various programs. Sl. No. 11. Department is adopted university approved syllabus only. Sl. No 46. a, b, c, f answer is appropriate. For statements d& e – No supporting documents provided.	Sl. No. 11. Separate syllabus may be adopted if it is an autonomous institution. Sl. No 46. d. Supporting documents to be maintained for the feed-back taken from stakeholders. e. BOS proceedings to be maintained
	Examination & Results (9, 34, 37)	A	Sl. No. 9. CBCSS is followed. Sl. No. 34. In the PG Students result table academic year not provided. E.g. 2016-17. Sl. No. 37. Programme wise gender distribution is required.	
II Faculty				
1	Strength (12, 14, 15)	B	Sl. No. 12. There is no need of column for CAS. Only three columns is required – Sanctioned, filled and vacant Sl. No. 15. Time table needs to be provided.	Sl. No. 12. Remove the column of " Filled under CAS". In front of the Assistant professor column provide two teachers have been promoted to professor under CAS.
2	Student teacher ratio (16)	B	Students and teachers list to be prepared.	
3	Qualification, experience diversity, performance etc. (13, 41, 48)	B	Sl. No. 13. a. Dr. Syamili C. instead of confirmed write probationary. b. Instead of temporary use Guest Faculty . Is Mr. Abdul Latheef is served during the assessment period.	
4	Participation of faculty in Professional development programmes, Seminars, Workshops etc. (26-27)	A	Sl. No. 26. Chaired the session by the teacher should be given in Sl. No. 27.	

5	Recognitions received by faculty from notable institutions (state, national or international) (28-30)	A	Sl. No. 28. Participation of teachers in various academic activities - Year not mentioned. From Sl. No. 18 repeated many times. Role played by the teacher in different institutions not given separately.	From Sl. No. 28, List of participation the number to be provided continuously. List same role played in different institutions separately.
III Research				
1	Thrust area (18)	A		
2	Research Facilities (21, 22)	B	Sl. No. 21 & 22 are related to research facilities.	
3	Publications (23)	A	The teachers should have provided the list of publications separately by Monographs, Books and Chapters in books. For 'h' index which metrics used by the teachers is not mentioned.	May be the 'h' index of either Web of Science or Scopus will be considered.
4	Patents (24)	--		
5	Consultancy (25)	--		
6	Projects (19)	--		
7	External Funding (all funds secured by faculty other than normal grants received by the University) (20)	--		

IV	Students			
1	Student achievements (state, national, international) (31)	B		
2	Diversity (male female ratio, from within the state, outside the state and international) (33, 38)	B	Sl. No. 38. Provided only one year data. M.Lib.I. Sc. Instead of 93, 92 have written.	Sl. No. 38. Provided five years data.
3	Student Progression (39, 40, 49)	B	Sl. No. 40. Placement details to be provided. Sl. No. 49. Provided list is not sufficient.	Sl. No. 40. Prepare a exhaustive list of students placement details. Sl. No. 49. Prepare a exhaustive list of distinguished alumni.
4	Financial support to Students (45)	B	List not provided.	Prepare a list.
V	Support Staff (Strength, Adequacy etc.)	A		Instead of others, provide the designation and other details.
VI	Teaching- learning & Evaluation (47)	A	Under No. 2, 'b' is missing.	Supporting documents to be maintained.
VII	Feedback Mechanism (48)	B	Prof. T. Vasudevan 'h' index in missing.	
VIII	Activities of the Department (conduct of seminar, workshops, student enrichment programmes, extension activities and other beyond scholarly activities) (32, 50, 55)	B	Sl. No. 32. Report not provided. Sl. No. 50. List not provided. Sl. No. 55. Details not provided.	Sl. No. 32. Maintain a detailed report. Sl. No. 50 & 55 details to be maintained. If department has conducted of seminars, conferences, workshops, orientation programmes, value added courses, bridge courses, and career programmes prepare a detailed list.
IX	Infrastructural facilities of the Department (52)	B	Sl. No. 43. is missing in this format. It is directly related to this statement.	At present the department is situated within the library. I think the department need separate building with sufficient infrastructure facilities for better visibility in the campus.

X	Uniqueness of the Department & Innovative practices (53-55)	A	Details not provided.	
XI	SWOC (56)	B		
1	Strength			Systematically organise the list.
2	Weakness			
3	Opportunity			
4	Challenges			
XII	Future plans (57)	B		Add few points
<p>Overall remarks of the Auditor :</p> <ul style="list-style-type: none"> ➤ Overall the department facilities, activities, and publications are good. ➤ There is a need of maintaining proper supporting documents to all the responses given in this format. ➤ Only provide the data during 2016- 2021. I think in the format there is a need of exact month. ➤ There is a need of separate building for the department to get identity and visibility in the campus. 				
Place :Mysuru		Signature :		
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